



# Montezuma County Emergency Food & Shelter Program

2024 Montezuma County ESFP Informational Webinar

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Good Food Collective  
*Interim EFSP  
Administrator*





## Goals & Outcomes

- Everyone walks away with a general understanding of the program
- Everyone walks away understanding how to apply
- Everyone walks away understanding the reporting requirements
- Folks get their questions answered



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# Get to know you:

- Your Name
- Organization & Affiliation
- One way that you help Montezuma County residents personally or professionally



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# Emergency Food & Shelter Program Overview





# Emergency Food and Shelter National Board Program

## AUTHORIZATION

- McKinney-Vento Homeless Assistance Act of 1987 (P.L. 100-77, as amended)

## PURPOSE

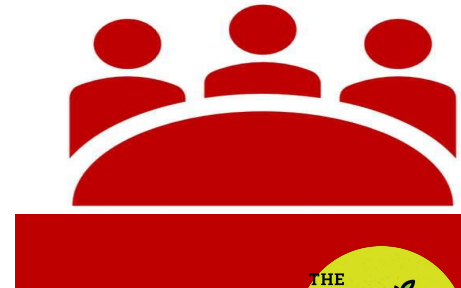
- Supplement and Expand Ongoing Efforts to Provide Shelter, Food, and Supportive Services

## GOVERNANCE

- NATIONAL BOARD

## IMPLEMENTATION

- Local Boards in Funded Jurisdictions
- Competitive Grant Process





## ELIGIBLE APPLICANT ORGANIZATIONS

- Nonprofit, faith-based, and governmental organizations that provide food, shelter, and supportive services within the intent of the program
- Submit applications to the Local Board for funding (point of contact can be obtained via the EFSP website, [www.efsp.unitedway.org](http://www.efsp.unitedway.org))
- Must have a Unique Entity Identifier (UEI) - <https://sam.gov>
- Must have a Federal Employer Identification Number (FEIN) - <http://www.irs.gov>
- Maintain a checking account in the organization's name for EFSP deposits
- Pay vendors directly within 90 days for services provided
- Submit required reports

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# ELIGIBLE SERVICES AND EXPENDITURES

## FOOD SERVICES

- Congregate Meals
- Food Purchases
- Home Delivery Meals (e.g., Meals on Wheels)

## SHELTER SERVICES

- Mass Shelters (e.g., local shelter facilities)
- Hotel/Motel (up to 90 days per phase)
- Rent/Mortgage (up to 3 months or 90 days per phase)

## SUPPLIES AND EQUIPMENT PURCHASES

- Cleaning Supplies For Shelters, Feeding Sites
- Small Equipment Purchases Up To \$300 Per Item (e.g., microwave)
- Personal Protective Equipment



## UTILITY SERVICES FOR CLIENTS

- (gas, electric, water), up to 3 months or 90 days per phase

## ADMINISTRATIVE ALLOWANCE

- 2% of Jurisdiction's Award
- Local Board Determines Use





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# Local ESFP Board





## Local EFSP Board Responsibilities:

- Board composition set by FEMA
- Establish funding parameters and goals to meet local needs
- Advertise funding opportunities
- Review and determine orgs to award funding to based on funding parameters

\*\* Board members can apply for funding, but have to recuse themselves from voting on that particular application \*\*





## Administrator Responsibilities:



- Convene the Local Board
- Support funded organizations to ensure they receive funding, complete reporting, etc.
- Administrative processes
- Liaison with the EFSP Program Office

Will soon be our Rural Food Access Coordinator, but interim contacts are:

Rachel Landis, Executive Director, [rachel@goodfoodcollective.org](mailto:rachel@goodfoodcollective.org) or 970-403-5020

Hilary Morgan, Administrative Assistant, [admin@goodfoodcollective.org](mailto:admin@goodfoodcollective.org)

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# Current ESFP Funding Cycle





# ELIGIBLE SERVICES AND EXPENDITURES

## FOOD SERVICES

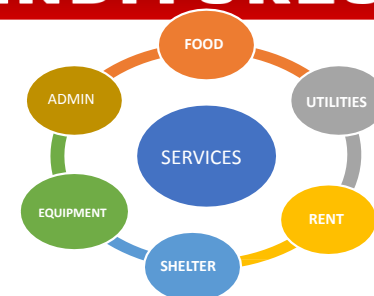
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Phase 39 Funds		Phase 40 Funds	
Timeframe of Eligible Expenditures	10/1/21-12/31/24	Timeframe of Eligible Expenditures	10/1/21-12/31/24
Total Amount of Funding Available	\$ 11,433.00	Total Amount of Funding Available	\$ 10,975.00
<b>Your Phase 39 Funding Request:</b>		<b>Your Phase 40 Funding Request:</b>	
<b>Total Amount Your Are Requesting:</b>	\$	<b>Total Amount Your Are Requesting:</b>	\$
<b>Select <u>one</u> program category for this request:</b>		<b>Select <u>one</u> program category for this request:</b>	
Served Meals (\$3/meal)		Served Meals (\$3/meal)	
Other Food (vouchers, food boxes, grocery orders, etc)		Other Food (vouchers, food boxes, grocery orders, etc)	
Mass Shelter (\$12.50 per diem rate)		Mass Shelter (\$12.50 per diem rate)	
Other Shelter (hotel/motel assistance up to 90 days assistance)		Other Shelter (hotel/motel assistance up to 90 days assistance)	
Mass Feeding/Shelter Supplies or Equipment		Mass Feeding/Shelter Supplies or Equipment	
Rehabilitation/Emergency Repairs		Rehabilitation/Emergency Repairs	



# Playing a bit of catch up... Funds available for this award cycle:

<b>Phase</b>	<b>Amount</b>	<b>Dates funds can be spent</b>
39	\$11,667	11/1/21-12/31/24
40	\$11,199	11/1/21 - 12/31/24
ARPAR	\$36,059	11/1/21 - 12/31/24
41	\$10,361	10/1/22-12/31/24
<b>Total</b>	<b>\$69,286</b>	
<b>Administrative Expense</b>	<b>\$1,385</b>	
<b>Amount for Funding</b>	<b>\$67,901</b>	





## Important Dates:

- 10/14 9am: Applications Due
- 10/14-10/23: Local Board reviews applications
- 10/25 : Orgs Notified of Awards
- 11/15: Interim Report Due - Show one expense
- 12/31; Must claim reimbursement/expenses for all funds
- 2/15/25: Final Report Due







## Eligible Expenditures:

- Reimbursements are okay as long as:
  - Expense occurred during the cycle's funding period:
    - 10/1/21-12/31/24
  - And you still have documentation of the expense
- Can only select one category per funding cycle
- \$500 Minimum total ask per funding cycle



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# Reporting Requirements:





# Reporting Requirements:

Interim Report due 11/15:

- 1) Spreadsheet of itemized expenses
- 2) Copies of Receipts

\*\*\*This releases second half of your award

Final Report Due on 2/15:

- 1) Spreadsheet of itemized expenses
- 2) Copies of Receipts



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# Questions?

Contact Rachel Landis at

[rachel@goodfoodcollective.org](mailto:rachel@goodfoodcollective.org) or 970-403-5020



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Thank you!

